



ANNUAL MEETING SUMMARY

DATE: March 8, 2017

LOCATION: Main Conference Room, Fredonia
Tech Incubator

Attendees: J. Caflisch, A. Resnick, G. Paradis, H. Butler, J. Hemmer, B. Carlson, S. Butler, P. Whitford, S. Abdella, N. May, D. Hannum, Jennifer Cameron

Excused:

Guests: Valerie Pawlack, Dave Steiglitz (& partner), Michael Decker, Rebecca Cuthbert

HIGHLIGHTS

1	Jim opened the Annual meeting at 10:05, welcomed our guests and reviewed the agenda, which was solely for the approval of Committee members and election of officers.
2	Election of Officers – The Governance Committee reported on their meeting to discuss and present their recommendations for a slate of officers for the term of 2017- 2020; which include Jim Caflisch as Chair; Aaron Resnick as Vice Chair; Scott Butler as Treasurer; Bill Carlson as Assistant Treasurer; Nicole May as Secretary and Hugh Butler as Assistant Secretary. Paul W provided a synopsis of the meeting and a review of the candidates’ Bios. A motion was made unanimously by the Governance Committee to approve the slate of officers, and was unanimously carried.
3	Committee Rosters - The Standing Committees and their members were approved and appointed as follows: <i>Audit</i> –Nicole May, John Hemmer, Bill Carlson ; <i>Finance</i> – Jim Caflisch, Scott Butler ; <i>Governance</i> – Hugh Butler, Diane Hannum, Paul Whitford ; <i>Property Acquisition/Disposition</i> – Jim Caflisch, Aaron Resnick, Bill Carlson, Vince DeJoy with a motion by Hugh B., seconded by Nicole M., carried unanimously. It was clarified that these committee positions are formalized annually.
4	Annual Report & Audit – the annual report and audit were reviewed and discussed. 2016 was a year of transition with the office move and first full year in our new accounting methodology. The audit went very smoothly and Ms. Paradis and the Auditor were very pleased with the state of our accounting and internal controls. Ms. Paradis and the board voiced their appreciation for Jennifer Cameron for all of her diligence and hard work in the organization’s finances.

	Both the Annual Report and the Annual audit as prepared by Bysiek,, CPA PLLC were approved unanimously.
5	Motion to Adjorn by Nicole M.; seconded by Hugh B.;carried unanimously.

RESOLUTIONS Attached