

CHAUTAUQUA
COUNTY

LandBANK

C O R P O R A T I O N 

BOARD MEETING SUMMARY

DATE: January 11, 2017

LOCATION: Room 331, Gerace County Office
Building, Mayville NY

Attendees: Jim Caflisch, Diane Hannum, Nicole May, John Hemmer, Paul Whitford,
Aaron Resnick, Scott Butler, Bill Carlson

Excused: Hugh Butler

Staff: Gina Paradis, Steve Abdella (Legal Counsel)

Guests: Miranda Streck-Greco (AmeriCorps), Steve Glasier

HIGHLIGHTS

1	Jim C. opened the meeting at 8:32, and reviewed the agenda; no guests were present at this meeting
2	Minutes - minutes from November and December were approved with a motion by Paul W., seconded by Bill C. Carried Unanimously.
3	Property Disposition – Properties below were approved for negotiated sale: 28 Vega St., Jamestown Side Lot at 31 Pangolin, Dunkirk The dispositions were approved unanimously with a motion by Bill C., seconded by Paul W.
4	Demolition Update – Gina provided a brief overview of the status of rehabs and demolitions including the issue in Forestville with the unstable zombie house on Main St. and the old Revere Inn in Silver Creek. Several properties have been lined up for the next round of demos, but are on hold until we receive our Q1 funding from OAG.
5	Board Membership – The board regrettably accepted the resignation of Jeff Gossett, one of our founding members, due to work conflicts. Jeff served as Secretary of the Board; a new Secretary will be elected at our annual meeting in March, and during the interim, the board appointed Nicole May to serve in that capacity. The Board has 2 member positions to fill, and our current members are encouraged to recommend candidates for the next meeting.
6	Directors Report – A copy of the 4 th Quarter OAG Directors Report was distributed and some updates highlighted, including an overview of the projects

	being undertaken by the AmeriCorps workers, the lack of a formal announcement on the grant awards expected from OAG, LISC and Enterprise, and the priorities/activities in the first quarter, including end-of-year financial reconciliations and preparation for the annual audit, status of the Orbitist project and social media strategy, and preparations for the annual meeting and report. Board members will need to plan for some committee meetings prior to the March Annual meeting and Audit review.
7	Meetings – February – Jamestown; March – Dunkirk; April - Mayville
8	Adjournment – Motion by Diane H., seconded by Bill C., Carried unanimously

RESOLUTIONS:

The following resolution was passed by the Board at this meeting:

Resolution # 01-11-17-01 Authorizing Transfer of Property

RESOLVED, that the Chairman, Vice-Chairman, and Executive Director are each separately authorized to transfer the property to the prospective purchaser listed below and to their spouse, family members, and business partners, if applicable, or to their designated business entity, upon such terms and conditions negotiated and approved by legal counsel based on the proposals received and reviewed by the Board:

<u>Property Address</u>	<u>Property Tax ID #</u>	<u>Purchaser</u>
26 Vega St. Jamestown	388.05-4-43	Tung Huynh
31 No. Pangolin St. Dunkirk (side lot)	79.12-1-6	John Staples